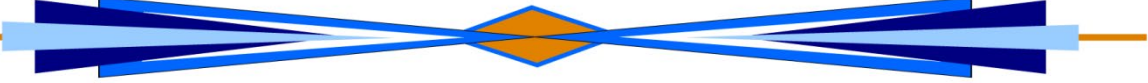




Owens Valley Career Development Center
Facilities Department

2574 Diaz Lane • P.O. Box 847 • Bishop, California 93514
Phone: 760.873.5107 Fax: 760.873.8637 www.ovcdc.com



REQUEST FOR PROPOSALS (RFP 25-26-54)

Mobile Onsite Vehicle Cleaning Services (RFP 25-26-54)
Owens Valley Career Development Center (OVCDC)
2574 Diaz Lane, Bishop, CA

Purpose

OVCDC is requesting proposals from qualified vendors to provide monthly onsite mobile vehicle cleaning and detailing services at **2574 Diaz Lane, Bishop, CA.**

Scope of Work

1. **Vehicle Cleaning Services**
Vendor shall provide full interior and exterior cleaning and detailing services for **up to 14 vehicles once per month.**
2. **Required Services Include:**
 - Exterior wash
 - Wheel cleaning
 - Spray wax
 - Interior vacuuming
 - Interior surface cleaning
 - Window cleaning (interior and exterior)
3. **Equipment & Supplies**
Vendor must provide all necessary personnel, equipment, tools, and materials required to complete the services as described.

Payment for Services

- OVCDC agrees to pay the selected vendor a **fixed price per vehicle.**
- **Agreement Term:** Contract will be renewed each fiscal year for up to **three (3) years**, unless terminated earlier by either party.

- OVCDC will process payments **monthly**, unless otherwise agreed upon.
 - Monthly invoices must include:
 - Number of vehicles cleaned
 - Confirmation that services do not exceed the monthly maximum of **14 vehicles**.
-

Vendor Requirements

- Vendor shall provide a **single point of contact** for the duration of the contract.
 - Contractor must comply with the **Bishop Tribal Employment Rights Ordinance (TERO)**.
 - Any **additional work** or services beyond the defined scope must be approved in advance by the **Facilities Director and/or Contracts Department**.
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Proposal Submission Requirements

Vendors may submit **written or emailed quotes**.

All submissions must be sent to:

OVCDC Contracts Department

PO Box 847

Bishop, Ca 93515

Email: contracts@ovcdc.com

RFP will be open until 12/19/2025
